

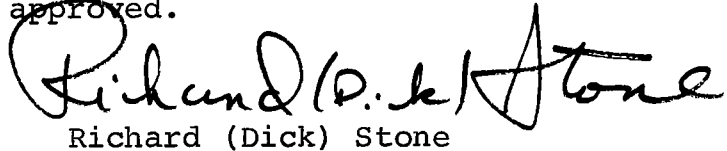


Secretary of State

STATE OF FLORIDA
THE CAPITOL
TALLAHASSEE 32304

RICHARD (DICK) STONE
SECRETARY OF STATE

Pursuant to Chapter 69-106, Laws of Florida, the actions taken by the John and Mable Ringling Museum of Art Board of Trustees on April 18, 1974 have been reviewed and are hereby approved.


Richard (Dick) Stone

RDS/zdc

STATE OF FLORIDA - DEPARTMENT OF STATE
JOHN AND MABLE RINGLING MUSEUM OF ART

Minutes of the meeting of the John and Mable Ringling Museum of Art Board of Trustees held at the John and Mable Ringling Museum of Art, Sarasota, Florida, on Thursday, April 18, 1974.

TRUSTEES PRESENT:

James C. Clark, Chairman

William W. Johnston, Vice-Chairman

George A. Bishopric, M. D.

Harlow J. Heneman

W. D. Sugg, M. D.

TRUSTEES ABSENT:

None

STAFF PRESENT:

Richard S. Carroll, Director

Gerald Gartenberg, Administrator

George Porter, Comptroller

Rob Tonkin, Curator

John Hurdle, Curator, Ringling Museum of the Circus

Elizabeth Telford, Registrar

Marian Hope, Acting Head of Education

Chris Shaw, Publicity Department

Arden McKennee, Secretary to the Board of Trustees

GUESTS AND VISITORS:

Charles Husking, Sarasota Herald-Tribune

Margaret Snyder, President, Members Council

Sidney R. Wilkinson, Architect for Circus Museum Project

I. Opening of Meeting

Chairman Clark declared a quorum and called the meeting to order at 4:10 P.M.

II. Approval of Minutes of Previous Meeting

Dr. Sugg moved and Mr. Heneman seconded the following motion:

THAT the minutes of the meeting of March 21, 1974, be approved as mailed.

Motion passed without objection.

III. Approval of Interim Action

Interim approval to request a deficiency appropriation for the current fiscal year in the amount of \$47,000 was granted by the Chairman. These funds will be added to the presently budgeted amount of \$18,000 for the repair and restoration of the exterior of the Art Museum building, since the total

cost of the project is now \$65,000. Dr. Bishopric moved and Mr. Heneman seconded the following motion:

THAT the Board approve the interim action of granting approval to request a deficiency appropriation in the amount of \$47,000, for repair and restoration of the Art Museum building.

Motion passed without objection.

IV. Old Business

A. Ringling Museum of the Circus

The architect presented the final plans for the Circus Museum building project. Dr. Bishopric moved and Vice-Chairman Johnston seconded the following motion:

THAT the Board approve the final plans for the Circus Museum project as presented.

Motion passed without objection.

V. New Business

A. Gifts

Dr. Sugg moved and Mr. Heneman seconded the following motion:

THAT the Board accept the recommendation of the Acquisitions Committee to accept with gratitude the following gifts:

Collection of 104 decorative fans, primarily XVIII, XIX, and early XX century European, with approximately 25 Oriental examples, from Mr. and Mrs. Irving Snyder

Hine's Last by Ralph W. Woehrman, etching/
mezzotint, from Mr. and Mrs. Robert Morrison

"General Tom Thumb", Barnum's Gallery of
Wonders, No. 1, color lithograph published
by N. Currier, from Mr. and Mrs. Irving
Spanierman

Motion passed without objection.

B. Loan Request

Vice-Chairman Johnston moved and Dr. Bishopric seconded
the following motion:

THAT the Board approve the loan of the following
works of art to the Museum of Fine Arts, St.
Petersburg:

Renewal for six months:

Courtyard of a Blacksmith (SN 271) by J. G.
Van Cuylenburch

For exhibition from May 1 through June 14, 1974:

Aeolus Opens the Gates (SN 374) by J. D.
D'Audenaerde

Girl Reading a Letter (SN 376) by Circle of
Boucher

Eva Gonzales at the Piano (SN 438) by Alfred
Stevens

Faun with Grapes and Goat (SN 5352)

Motion passed without objection.

C. Joint Study and Planning Committee on Members Council

The Board discussed the Joint Planning and Study
Committee's report concerning the role and rela-
tionship of the Members Council to the Museum, after
which the Chairman stated that it is the sense of
the Board that the Distribution Committee should

be comprised of three members of the Board of Trustees, one member from the Members Council, to be designated by the Council, and the Director of the Museum.

(Attachment 1)

D. Transfer of Funds

Dr. Sugg moved and Mr. Heneman seconded the following motion:

THAT the Board approve the transfer of funds within the current operating budget as follows:

Increase Code 1200 - Other Personal Services -
\$15,000
Decrease Code 1100 - Salaries and Wages -
\$15,000

Motion passed without objection.

E. Nine-Month Report

The Administrator discussed the nine-month fiscal report and requested a deficiency appropriation to compensate for revenue lost due to the energy crisis.

(Attachment 2) Dr. Bishopric moved and Mr. Heneman seconded the following motion:

THAT the Board approve the request to seek a deficiency appropriation in the amount of \$212,000 to supplement the current budget. (This amount includes the \$47,000 approved under Interim Action)

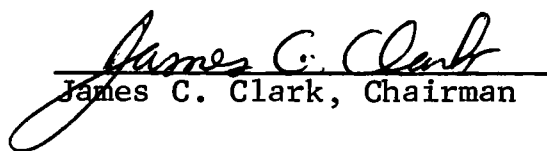
Motion passed without objection.

VI. Next Meeting

The Chairman called for a meeting on Thursday, May 16,
at 4:00 P.M.

VII. Adjournment


There being no further business, the meeting was adjourned
at 5:15 P.M.


James C. Clark, Chairman

May 16, 1974
Date of Signature

ATTEST:


William W. Johnston, Vice-Chairman


Richard S. Carroll, Director

ATTACHMENTS:

- 1) Report of the Joint Study and Planning Committee - 2 pages
- 2) Nine-month Report - 5 pages

PROPOSED REPORT OF THE JOINT STUDY AND PLANNING COMMITTEE

At the request of the Director a Joint Study and Planning Committee was formed in September, 1973 to examine the role and relationship between the Museum and the Members Council. The Committee recognizes the valuable and positive contributions of the Members Council and wishes to encourage a closer relationship between the Council and the Museum.

The recommendations proposed by this Committee are designed to define the relationship of the Members Council and the Museum so that the Council may have a more vital participation in the functioning of the Museum, to clarify organizational functions and lines of communication, to eliminate duplication of effort, and to expand the potential and opportunities for projects designed and carried out by the Council or by the Council and the Museum.

The Committee's recommendations are in two areas - programming and financing. It is recommended by the Committee that the Council and the Director annually prepare a program with a supporting budget for the fiscal year. The annual program, to be approved by the Council Board and the Foundation, will eliminate the need for a formal letter of agreement requested

by the State Auditors. The program may include projects which encumber funds for specific objectives, as well as those which anticipate deficit funding. The annual program may be modified at any time during the year at the request of the Council and with the approval of the Board of the Foundation.

It is recommended that with respect to finances, all non-state revenues be concentrated in the Ringling Foundation. These funds are to include all revenue generated by memberships, which are presently divided between the Museum and the Council, and all other non-state funds generated by the Members Council or by the Museum. Some of the advantages to be gained by this arrangement are the multiplying of funds through grants, a greater ability to finance worthwhile projects, the elimination of ceilings on fund-raising, and broadening the fund-raising role of the Members Council. This recommendation removes financing as an issue and enables emphasis to be placed on the most important function of the Members Council - its contributions in the areas of programming.

- * The Board of the Foundation in the future will be the Board of the Museum and the present Distribution Committee will be eliminated.

- * Note: Referred to under Joint Study and Planning Committee in the Minutes.

RINGLING MUSEUM OF ARTREPORT AT MARCH 31, 1974

Total Budget for 1973-74	\$ 1,177,218	
Less Items for Resale	<u>88,100</u>	
		<u>\$ 1,089,118</u>

<u>Category</u>	<u>Budgeted</u>	<u>Spent or Encumbered</u>	<u>Balance at</u>
Salaries	\$ 601,874	\$ 422,526	\$ 179,348
Other Personal Services and Professional Fees	58,794	50,096	8,698
Expenses	177,891	147,587	30,304
Other Contractual Obligations	160,559	134,358	26,201
Investment Trust	90,000	73,448	16,552
TOTALS	<u>\$1,089,118</u>	<u>\$ 828,015</u>	<u>\$ 261,103</u>

CONDENSED COMPARATIVE INCOME STATEMENT

Sales Counters

July 1 to March 31

	<u>1972-73</u>	<u>1973-74</u>
Sales	\$ 137,915	\$ 126,741
Gross	\$ 74,067	\$ 72,534
Expense	\$ 35,497	\$ 36,080
Net	\$ 38,570	\$ 36,454

RINGLING MUSEUM OF ART
BUDGET STATUS YEAR TO DATE

MARCH 31, 1974

	<u>\$ ACTUAL</u>	<u>\$ BUDGETED</u>	<u>\$ ACTUAL</u>	<u>PLUS OR MINUS</u>	<u>% OVER BUDGETED AMOUNT</u>
	<u>3-31-73</u>				
INCOME					
GENERAL REVENUE	<u>165,502</u>	<u>178,189</u>	<u>178,189</u>	<u>-</u>	<u>-</u>
<u>INCIDENTAL:</u>					
ADMISSIONS	381,184	436,144	345,559	(90,585)	(20.8)
SALES	137,915	151,614	126,741	(24,873)	(16.4)
MEMBERSHIPS	12,927	11,850	12,631	781	6.6
MOVIES	7,095	7,500	7,895	395	5.3
SNACK BAR	1,216	1,350	1,345	(5)	-
MISCELLANEOUS	5,490	5,250	11,346	6,096	116.1
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
SUB-TOTAL	<u>545,827</u>	<u>613,708</u>	<u>505,517</u>	<u>(108,191)</u>	<u>17.6</u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL INCOME	<u>711,329</u>	<u>791,897</u>	<u>683,706</u>	<u>(108,191)</u>	<u>13.7</u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
EXPENDITURES					
SALARIES	364,622	439,078	422,526	(16,552)	(3.8)
OTHER PERSONAL SERVICES	37,802	46,900	50,096	3,196	6.8
EXPENSES	137,744	133,410	147,587	14,177	10.6
ITEMS FOR RESALE	65,567	66,075	70,449	4,374	6.7
OPERATING CAPITAL OUTLAY	6,689	146,924	134,358	(12,566)	(8.6)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL EXPENDITURES	<u>612,424</u>	<u>832,387</u>	<u>825,016</u>	<u>(7,371)</u>	<u>.9</u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

NOTE:

For the nine-month period ended March 31, 1974:

Total Incidental Income was lower than amount budgeted by \$108,191 or 17.6%.

Total Expenditures were lower than amount budgeted by \$7,371 or .9%.

RINGLING MUSEUM OF ARTINCIDENTAL INCOME
YEAR TO DATEMARCH 31, 1974

	<u>MONTH OF MARCH</u>				<u>YEAR TO DATE</u>		<u>PLUS OR (MINUS)</u>
	<u>CURRENT</u>		<u>PREVIOUS</u>		<u>CURRENT</u>	<u>PREVIOUS</u>	
	<u>NO.</u>	<u>AMOUNT</u>	<u>NO.</u>	<u>AMOUNT</u>	<u>CURRENT</u>	<u>PREVIOUS</u>	
	<u>#</u>	<u>\$</u>	<u>#</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
<u>ADMISSIONS</u>							
COMBINA- TION	15,573	40,010	29,003	66,537	342,414	277,127	65,287
ART MUSEUM	57	69	44	54	673	15,256	(14,583)
RESIDENCE	791	780	1,023	818	1,937	48,898	(46,961)
CIRCUS	167	173	754	414	535	39,903	(39,368)
<u>TOTAL</u>	<u>16,588</u>	<u>41,032</u>	<u>30,824</u>	<u>67,823</u>	<u>345,559</u>	<u>381,184</u>	<u>(35,625)</u>
<u>OTHER INCOME</u>							
SALES		16,424		22,176	126,741	137,915	(11,174)
MEMBERSHIPS		1,167		1,612	12,631	12,927	(296)
MOVIES		1,957		1,618	7,895	7,095	800
SPECIAL EVENTS		-		-	-	-	-
SNACK BAR		118		199	1,345	1,216	129
MISCELLANEOUS		898		405	11,346	5,490	5,856
<u>TOTAL OTHER INCOME</u>		<u>20,564</u>		<u>26,010</u>	<u>159,958</u>	<u>164,643</u>	<u>(4,685)</u>
<u>GRAND TOTAL</u>		<u>61,596</u>		<u>93,833</u>	<u>505,517</u>	<u>545,827</u>	<u>(40,310)</u>

MONTHLY EXPENDITURES REPORT
1973 - 74

DEPARTMENT: SUMMARY	NINE MONTHS ENDED MARCH 31, 1974			
	Budgeted	Expended	Encumbered	Balance
Code:				
1100 Salaries	<u>601,874</u>	<u>422,526</u>	<u>-</u>	<u>179,348</u>
1200 Other Personal Services	52,794	43,799	-	8,995
1300 Professional Fees	<u>6,000</u>	<u>6,232</u>	<u>65</u>	<u>(297)</u>
	<u>58,794</u>	<u>50,031</u>	<u>65</u>	<u>8,698</u>
2100 Advertising	15,337	12,008	-	3,329
2200 Communications & Transportation	17,025	17,152	-	(127)
2300 Printing & Reproduction Service	11,806	9,651	175	1,980
2400 Repairs & Maintenance	13,912	13,828	308	(224)
2600 Travel	4,850	2,950	-	1,900
2700 Utilities	59,200	51,045	700	7,455
2900 Other Contractual Services	8,820	7,084	755	981
3200 Buildings & Construction Supplies	1,800	863	-	937
3300 Purchases for Resale	88,100	65,390	5,059	17,651
3400 Education & Agricultural Supplies	2,350	1,587	51	712
3600 Maintenance & Heating Supplies	5,525	3,635	85	1,805
3700 Motor Fuel & Lubrication	1,500	1,404	-	96
3800 Office Materials & Supplies	5,782	4,476	238	1,068
3900 Other Materials & Supplies	12,096	4,362	210	7,524
4100 Insurance	12,327	6,759	-	5,568
4400 Rental of Equipment	904	4,151	-	(3,247)
4900 Other Obligations	<u>4,657</u>	<u>3,377</u>	<u>733</u>	<u>547</u>
	<u>265,991</u>	<u>209,722</u>	<u>8,314</u>	<u>47,955</u>
5100 Books	2,600	2,188	332	80
5200 Buildings & Fixed Equipment	32,744	2,808	998	28,938
5300 Education & Agricultural Equip.	500	-	-	500
5400 Motor Vehicle, Passenger	4,000	-	3,449	551
5500 Motor Vehicle, Other	-	-	-	-
5600 Office Furniture & Equipment	2,240	3,588	-	(1,348)
5800 Other Structures & Improvement	116,000	1,144	118,933	(4,077)
5900 Other Capital Outlay	<u>2,475</u>	<u>918</u>	<u>-</u>	<u>1,557</u>
	<u>160,559</u>	<u>10,646</u>	<u>123,712</u>	<u>26,201</u>
Totals From General Revenue & Incidental Income	<u>1,087,218</u>	<u>692,925</u>	<u>132,091</u>	<u>262,202</u>
5901 Acquisition (Invest.)	55,000	16,200	29,480	9,320
5902 Restoration (Invest.)	<u>35,000</u>	<u>3,385</u>	<u>24,383</u>	<u>7,232</u>
Totals From Investment Trust	<u>90,000</u>	<u>19,585</u>	<u>53,863</u>	<u>16,552</u>
GRAND TOTALS	<u>1,177,218</u>	<u>712,510</u>	<u>185,954</u>	<u>-278,754</u>

RINGLING MUSEUM OF ART

COMPARATIVE OPERATING STATEMENT - SALES COUNTERS

FOR PERIOD OF: July 1, 1972 TO March 31, 1973
July 1, 1973 TO March 31, 1974

LOCATION All

	<u>1972 - 73</u>	<u>1973 - 74</u>
<u>INCOME FROM SALES</u>	\$ 137,915	\$ 126,741
Cost of Goods Sold:		
Inventory-Opening	\$ 33,130	\$ 41,269
Purchases	\$ 65,567	\$ 64,409
Transfers	-	85
Net Purchases	<u>65,567</u>	<u>64,324</u>
Total Available For Sale	\$ 98,697	\$ 105,593
Less Closing Inventory	<u>34,849</u>	<u>51,386</u>
Total Cost of Goods Sold	<u>63,848</u>	<u>54,207</u>
GROSS PROFIT	\$ 74,067 <i>53.7</i>	\$ 72,534 <i>57.2</i>
<u>OPERATING EXPENSES</u>		
Salaries	\$ 23,000	\$ 26,275
O P S	8,305	7,060
Sales Supplies	1,425	1,620
Office Supplies	-	-
Freight	2,509	1,110
Travel	-	15
State Obligation	75	-
Repairs	56	-
Other	<u>127</u>	<u>-</u>
Total Operating Expenses	<u>35,497</u>	<u>36,080</u>
NET PROFIT OR LOSS	<u>\$ 38,570</u> <i>28.0</i>	<u>\$ 36,454</u> <i>28.8</i>

STATE OF FLORIDA - DEPARTMENT OF STATE
JOHN AND MABLE RINGLING MUSEUM OF ART

Agenda for Board of Trustees Meeting

April 18, 1974

- I. Opening of Meeting
- II. Approval of Minutes of Previous Meeting
- III. Interim Action - none
- IV. Old Business

A. Ringling Museum of the Circus

Presentation of final plans for the Circus Museum building.

V. New Business

A. Gift

Acquisitions Committee recommendation on gift.

B. Loan Request

The Museum of Fine Arts, St. Petersburg, has requested the loan of the following paintings for six months:

<u>SN</u>	<u>Artist & Title</u>	<u>In. Val.</u>
271	J.G. Van Cuylenburch, THE COURTYARD OF A BLACKSMITH (loan renewal)	\$ 10,000
374	J. D'Audenaerde, AEOLUS OPENS THE GATES	15,000
376	Circle of F. Boucher, GIRL READING A LETTER	10,000
438	Alfred Stevens, EVA GONZALES AT THE PIANO	25,000

They have also requested the loan of a piece of garden statuary, SN 5452, FAUN WITH GRAPES AND GOAT, insurance valuation \$1,000

C. Members Council

Report of the Joint Planning Committee on Museum-Members Council relationship.

D. Nine Month Report On Expenditures and Receipts

E. Deficiency Appropriation Request

VI. Next Meeting

VII. Adjournment