

Minutes of the Church Conference First Baptist Church of Tallahassee

February 25, 2009

On February 25, 2009, Deacon Chair Glen Hicks called the First Baptist Church of Tallahassee into business conference and opened with prayer.

Mr. Hicks presented the minutes of the January 28, 2009, business conference. A motion was made, seconded and passed unanimously to approve the minutes.

Mr. Hicks recognized Mr. Bill Gardner, Chair of the Finance Committee, who presented the January 2009 financial report. A motion was made, seconded, and passed unanimously to approve the financial report.

Mr. Gardner presented three items for consideration: (1) 2009 Mission Offering Goals, (2) Special Offering for Mission Dignity, and (3) a love offering for the Hope for Haiti concert. A motion to approve was made, seconded, and passed unanimously.

Mr. Hicks recognized Mr. Carl Monson, Chair of the Endowment Fund Committee, who presented the 2008 year end report. It was noted that the Fund had declined approximately 20% during the past year due to declining market conditions. A motion to accept the report was made, seconded, and passed unanimously.

Mr. Hicks recognized Dr. J. Douglas Dortch, Pastor, who encouraged attendance at a VBS Information Meeting to be held at 4:30 p.m. in the church on Sunday, March 1, 2009; announced an Israel Trip Information meeting to be held on March 8, at 4:30 p.m. in the Chapel; reminded us of the Week of Prayer which begins March 8, 2009 and features David Harding (International Coordinator for Disaster Response, CBF); encouraged volunteers for FBC activities during Springtime Tallahassee on Saturday, March 28; announced October 17, 2009 as the date for First Love missions projects; and gave a membership report.

Mr. Hicks recognized Tom Perrin who presented a report on plans to build a house for the Sanders, a Christian couple who have been living in a house that has deteriorated to the point that it is uninhabitable. The City of Tallahassee will provide funds, through a grant, to purchase material if FBC will agree to be responsible for labor in building. Some businesses have agreed to contribute materials and services, and volunteers for construction management are in place. Construction can begin in mid to late March, 2009. A motion to approve was made, seconded, and unanimously approved.

There being no further business, Mr. Hicks declared the business conference closed.

Respectfully submitted,

Charles Maynard

Minutes of the Church Conference First Baptist Church of Tallahassee

January 28, 2009

On January 28, 2009, the moderator, Mr. Glen Hicks, called the First Baptist Church of Tallahassee into business conference.

Mr. Hicks presented the minutes of the December 17, 2008 business conference. A motion was made, seconded and passed unanimously to approve the minutes.

Mr. Hicks recognized Mr. Jim Barger of the Finance Committee, who presented the December 2008 financial report. A motion was made by Mr. Barger, seconded and passed unanimously to approve the financial report.

Mr. Barger made a motion to approve the purchase of HVAC equipment up to \$220,000 to be paid from Here for Life! Capital Campaign funds. The motion was seconded and approved unanimously.

Mr. Barger made a motion to approve a February 8, 2009 concert and love offering by The Florida Boys (Gospel quartet). The motion was seconded and approved unanimously.

Mr. Barger made a motion to increase the price of Wednesday night adult suppers from \$4.00 to \$6.00 beginning February 18, 2009. After a second, discussion followed. Mrs. Velma Lawson made a motion that the price for adult suppers be changed to \$5.00. The amendment was seconded by Roger Harrington and approved. The motion as amended was approved.

Mr. Hicks recognized Dr. J. Douglas Dortch, Pastor, who brought a recommendation to license Mr. Brett Bradewie as a Minister of the Gospel. This will allow him to attend the Beeson School of Divinity at Samford University. A motion was made by Dr. Dortch, seconded and passed unanimously to approve the recommendation.

Dr. Dortch also presented for information a membership report on members added, transfers and deaths.

Mr. Hicks made a motion to approve Mr. Charles Maynard as Church Clerk. After a second, the motion was approved unanimously.

There being no further business, Mr. Hicks declared the business conference closed.

Respectfully submitted,

Lee Scarboro

Minutes of the Church Conference First Baptist Church of Tallahassee

March 25, 2009

Deacon Chair Glen Hicks called the First Baptist Church of Tallahassee into business conference and opened with prayer.

Mr. Hicks presented the minutes of the February 25, 2009 business conference. A motion was made, seconded and passed unanimously to approve the minutes.

Mr. Hicks recognized Mr. Bill Gardner, Chair of the Finance Committee, who presented the February 2009 financial report. He then presented three Items for Consideration: **(1)** Echo Fundraiser (John Chafin will prepare barbeque for sale on April 3, 2009); **(2)** Christina Villaverde fundraiser (Christina is a member of FBC and has requested to use our sanctuary for a musical concert – part of her studies at FSU. An admission of \$12.50 per person will be charged; 20% of the proceeds will go to the Here for Life fund and the remainder will be used for expenses for Christina to perform a musical program in Spain, also part of her studies.); **(3)** Tau Beta Sigma fundraiser (a national music service sorority). Our sanctuary will be used for a concert and donations will be received for the sorority. A motion was made and seconded to approve the financial report and the three items presented. The motion passed unanimously.

Mr. Gardner then presented a Statement of Cash Flow report as a new feature of the year end financial report. The report provided data on all sources of revenue and how that revenue was expended. Mr. Gardner and Mr. Steve Wofford also explained how church members can designate their tithes and offerings and how undesignated gifts are distributed.

Mr. Hicks recognized Rev. Fran Buhler who, in the absence of Dr. Dortch, gave the Pastor's Report. Rev. Buhler stated that there had been good participation in sign-up for the Springtime Tallahassee activities, reemphasized the October 17, 2009 date for First Love, and presented the names of the proposed Minister to Student Search Committee (Jim Pitts – Chair, Edem Ablordeppey, Cindy Fernald, Meghan Green, and Art Pitts). A motion was made and seconded to approve the committee. The motion passed unanimously. Rev. Buhler then gave the Membership Report for February, 2009.

Mr. Hicks then presented the names of the Nominating Committee for approval. The names are: Beckie Maynard (Chair), Tim Barry, Susie Bell, Steve Burgess, Tawanna Hay, Donna Heald, Dennis Jorgensen, Jeff Latimer, Denise Perrin and Lee Scarboro. A motion was made and seconded to approve. The motion passed unanimously.

Prior to ending the meeting, there was some discussion about progress on getting construction work started for church renovation and additions. Bill Smith reported that roofing of the CLC is scheduled to start in May and is expected to take 90 days. Other work will begin when that project is complete.

There being no further business, Mr. Hicks declared the business conference closed.

Respectfully submitted,
Charles Maynard.

Minutes of the Church Conference First Baptist Church of Tallahassee

April 29, 2009

On April 29, 2009, Deacon Chair glen Hicks called the First Baptist Church of Tallahassee into business conference and opened with prayer.

Mr. Hicks presented the minutes of the March 25, 2009, business conference. There being no corrections or additions, the minutes were declared approved.

Mr. Hicks recognized Mr. Bill Gardner, Chair of the Finance Committee, who presented the March 2009 financial report. He noted that line 12 of the Financial Summary Report showed that the church had \$2,000 receipts over expenses for March, though year-to-date we are roughly \$65,000 under budget. On the plus side, the Here for Life Campaign continues to show good numbers, and the CLC and Weekday Education budgets are all positive. Weekday Education had over \$5,000 receipts over expenses for the month and over \$13,000 for the year-to-date.

The next order of business was a motion to change the scope of the roof repair work that had previously been authorized. This is necessary because, while repairs to the CLC roof were being estimated, problems with the Chason Bldg. roof were noticed (it was guaranteed for 15 years and has been in place for 25 years). The repairs are estimated at \$90,000, but if nothing is done and the roof fails, repairs will then be as high as \$300,000. On the positive side, the CLC roof repair contract has been approved with a start date of May 4th and cost of \$514,000, with a projected lifetime of 25 years. This cost is \$43,000 below the estimate that was approved. In addition, the roofs on the Adams-Worship-Duval buildings are in acceptable condition and only need minor repairs and gutter sealing estimated at \$5,000. This repair would last 5 years with little risk of major failure. An additional \$6,000 would provide overflow downspouts to handle overload in heavy rains. The prior estimate to fully repair these roofs was \$288,000. Thus while this motion will change the scope of the work that is being done on the roofs, it will not increase the costs that were previously approved. A motion was made and seconded to approve. Motion Approved unanimously.

A third subject concerned changes to the FBC operational budget. It was stressed that these are not formal budget changes but operational changes. The goal was to reduce the tithes and offerings part of the budget by \$400,000—from \$2,912,000 to \$2,512,000. The following budget reductions were reviewed:

- (1) A reduction of the mission budget to reflect the reduced level of tithes and offerings will reduce the budget by over \$49,000. This budget will remain above 10% of the budget in keeping with church bylaws.

- (2) Because some senior ministry positions are empty, and it is expected that when they are filled the salary will be at a lower level than before, there will be a total savings of \$118,821.
- (3) A number of reductions were made in budgets not directly affecting ministry (such as staff training and conferences), saving a total of \$91,188.
- (4) In addition, pastoral staff has voluntarily agreed to forgo the 2% raises that they were given in 2009 for the rest of the year, with a net savings of \$10,728. It was noted that this was only for pastoral staff and does not include support personnel.
- (5) If the need arises, an amount of \$83,900 was identified in designated accounts that could be transferred to the main budget.
- (6) Finally a 15% decrease in ministry budgets gives a savings of \$46,350.

These operational changes to the 2009 budget were made with the understanding that, if we do not need to touch the designated accounts, they will be left alone. It was emphasized that the staff did an excellent job in analyzing a difficult situation and establishing a plan to move forward in a responsible way. Since this is an operational change within the approved budget, no motion to approve was required.

Mr. Hicks recognized Dr. Doug Dortch who gave the Pastor's Report: (1) Beginning on June 5, 2009, the church office will be closed on Fridays, and this will continue through the last Friday of August. This will be only the church office. Other programs, like Weekday Early Education, will continue as usual. Affected church staff will work four 10 hour days, or some other suitable arrangement. (2) The Building 4 Community effort continues to go well and pledges are strong. Some work has already begun. There will be a full scale proposal to the church in May or June. (3) The Sanders House building project is getting closer, and many have responded to the call for volunteers. We hope this will be successful and that other churches will follow our model. (4) Membership report: 2 new members, 6 transferred members (moved to other cities) and 2 deceased members.

Prior to ending the meeting Mr. Hicks announced that we would have the Lord's Supper at the 9:00 a.m. service this coming Sunday. He also said that it would be served to shut-ins after the service.

There being no further business, Mr. Hicks declared the business conference closed.

Respectfully submitted,
Charles Maynard

Minutes of the Church Conference First Baptist Church of Tallahassee

May 27, 2009

On May 27, 2009, Deacon Chair Glen Hicks called the First Baptist Church of Tallahassee into business conference.

Mr. Hicks presented the minutes of the April 29, 2009, business conference. There being no corrections or additions, the minutes were declared approved.

Mr. Hicks recognized Mr. Jim Barger, member of the Finance Committee, who presented the April, 2009 financial report. He noted that we have an excellent report with receipts being 93% of what was budgeted through April. April 2009 receipts were 117% of April, 2008 receipts. Tithes and offerings are on the increase. Expenses were over \$210,000 for the month but were held to a little over \$24,000 less than receipts. The church staff is to be commended for reducing the April utility bill by \$7,500 from April, 2008.

Receipts from the Here for Life! Capital Campaign are up \$40,000 over the YTD report from April, 2008. Banks that have been approached about loans are impressed with the amount pledged, but are even more impressed with the amount already collected.

CLC receipts are up, but expenses will catch up over the next couple of months.

Expenses for Weekday Education nearly equal receipts due to the great job being done.

Mr. Barger moved that the Financial Report be approved. It was seconded and approved.

A fundraiser for the Young Adult department was approved to fund their mission trip to Costa Rica.

Mr. Hicks recognized Mr. Carl Monson, chair of the Endowment Committee, who presented the quarterly report. The church's endowment had a good month in April after a poor month in March. It is expected that May will be even better. In order to keep the endowment moving in a positive direction, the investment subcommittee of the Endowment Committee is meeting on a monthly basis. Mr. Monson encouraged members to consider the Endowment Fund of FBC when preparing their will. The report of the Endowment committee was approved.

Mr. Hicks recognized Dr. Doug Dortch who gave the Pastor's Report: (1) The Sanders Home Build began with 20 volunteers preparing the site. There have been some snags with the permitting process, but it continues to move. There will be plenty of opportunities for volunteers. Thanks to Bill Smith for the tremendous work that he is doing in coordinating this effort. (2) Building for Community is moving forward with the CLC roof repair. The traffic flow seems to be working well. The air conditioning is out in the Chason Building, but it is being repaired. The B4C committee will make a

final recommendation to the church sometime this summer. (3) Vacation Bible School will be different this year since it will be out in the community. See Rhonda Smith to volunteer to help. (4) First Love will be on October 17, 2009. (5) The church received 6 new members and lost 2 by death and 2 by transfer. (6) Nick and Amber Sroka will be attending the Southwest Baptist Theological Seminary in the fall. A motion was made to endorse their application to seminary, which was passed.

There being no further business, Mr. Hicks declared the conference adjourned.

Respectfully submitted,
Charles Maynard

Minutes of the Church Conference First Baptist Church of Tallahassee

June 24, 2009

On June 25, 2009, the moderator, Mr. Glen Hicks, called the First Baptist Church of Tallahassee into business conference.

Mr. Hicks presented the minutes of the May 27, 2009 business conference. There being no corrections or additions, the minutes were declared approved.

Mr. Hicks recognized Mr. Jim Barger of the Finance Committee, who presented the May 2009 financial report. A motion was made by Mr. Barger, seconded and passed unanimously to approve the financial report.

Mr. Hicks recognized Dr. J. Douglas Dortch, Pastor, who presented for information the following:

- Report on Vacation Bible School
- Report on resignation of Jenna Young
- Next observance of the Lord's Supper on August 9, 2009
- First Love – October 17, 2009
- Membership report for May 2009

Mr. Hicks gave an update on the Sanders Home Build.

Mr. Hicks recognized Mr. Jim Cooke, chair of the Building 4 Community Committee, who presented an update on the Committee's work.

There being no further business, Mr. Hicks declared the business conference closed.

Respectfully submitted,

Lee Scarboro

Minutes of the Church Conference
First Baptist Church of Tallahassee
July 29, 2009

On July 29, 2009, Deacon Chair Glen Hicks called the First Baptist Church of Tallahassee into business conference.

Mr. Hicks presented the minutes of the June 24, 2009 business conference. There being no corrections or additions, the minutes were declared approved.

Mr. Hicks recognized Mr. Bill Gardner, Chair of the Finance Committee, who presented the June 2009 financial report. It was noted that the utility bill has been dramatically reduced (and that not having air conditioning helps reduce it even further!) The church budget is behind, but things are not very bad considering that our church historically does a good job of catching up in December. The Here for Life capital campaign number continues to be very positive. A motion was made and seconded to approve the report. The motion passed.

Mr. Hicks recognized Dr. Doug Dortch who gave the Pastor's Report: (1) The good turnout for Jenna's reception was appreciated. Jenna's ministry assignments have been divided between Josh Hall and Preston Odom. The Singles Department is holding up well. (2) An important meeting is scheduled for the Building 4 Community committee in which they will develop their final recommendations. (3) August 9 is the date for the next Lord's Supper (rescheduled from Aug. 2). (4) First Love is scheduled for October 17. (5) Two new members joined the church in June; there was one transfer and one deceased member.

Mr. Hicks recognized Beckie Maynard, chair of the Nominating Committee, who presented that committee's report. She reported that (1) Promotion Sunday will be August 21, (2) the nomination process for teachers and leaders is 95% complete, (3) appreciation is expressed for all of the people who have agreed to serve. The nominating process for the 2010 rotation of Deacons will begin Sunday, Aug. 2.

Mr. Hicks recognized Bill Smith who gave a brief report on the status of the Sanders House building project. We are currently still waiting for the City to complete its permitting process.

Mr. Hicks emphasized the importance of everyone attending the special called meeting on Sunday evening, Aug. 2. The final recommendation on the Building 4 Community project will be made and discussion will follow.

There being no further business, Mr. Hicks declared the conference adjourned.

Respectfully submitted,
Charles Maynard

**MINUTES FOR SPECIAL
BUSINESS CONFERENCE OF
FIRST BAPTIST CHURCH**

Sunday, August 2, 2009

6:00 p.m.

Deacon Chair Glen Hicks called First Baptist Church into business meeting for the specific purpose of hearing the final proposal from the Building 4 Community Committee and for discussion of that proposal, leading to a formal vote on Sunday, August 16, 2009.

Mr. Hicks recognized Building 4 Community Committee Chair Jim Cooke. Mr. Cooke first read James 1:5 and Proverbs 25:11 to set the frame for the discussion to follow. Then he presented the following proposal:

The Building 4 Community Committee recommends that First Baptist Church enter into a **construction contract** with Culpepper Construction **in an amount not to exceed \$8,150,000.**

Entering into such an agreement will create a need for a **construction loan** to cover costs until related Here 4 Live pledges are received. During the Construction period, the **maximum borrowing will not exceed \$6,500,000.**

With the collection of all pledges, in addition to the construction loan, **permanent financing** will be required in an amount **not to exceed \$1,750,000.** We recommend that the Finance Committee negotiate the most favorable loan that can be obtained to provide necessary financing before signing the contract with Culpepper Construction.

A motion was made and seconded to approve the recommendation. This was followed by a period of discussion. Mr. Cooke began the discussion with a presentation of the following:

- Review of actions taken
- Master Plan Presentation
- Proposed scope of Phase One Project
- Review slides of proposed changes and construction
- Phase One Project Cost
 - > Roof replacement \$0.7 million
 - > Construction cost \$8.1 million
 - > Fees, equip., furniture,
Renovations \$1.3 million
 - > Interest expense \$0.4 million
 - TOTAL \$10.5 million

- Phase One Funding Projections
 - > Capital campaign \$6.8 million
 - > Extended pledges \$2.1 million
 - > Interest earned \$0.1 million
 - > Bank loan \$1.5 million
 - TOTAL \$10.5 million

- Anticipated Construction Schedule
 - > Congregation approval August, 2009
 - > Begin construction September, 2009
 - > New utilities installed March, 2010
 - > Duval renovation completed August, 2010
 - > CLC Renovation completed October, 2010
 - > Welcome Center completed January, 2011

After this presentation, discussion was opened to the congregation. The following is a summary of discussion topics:

- Changes in existing entrances other than what is in new construction (none)
- Recognition of BFC Committee members
- Status of pledges, design of Adams entrance, changes in Fellowship Hall, plans if we do not meet pledges
- Praise about improvements in kitchen
- Consideration of use of solar energy
- Improvements in acoustics in Fellowship Hall, audio/visual equipment
- Need for an elevator in Duval Wing
- Need for improvements in Music Suite
- Security improvements
- Building Phase One in stages
- Covered entrances
- Addressing all four levels of Duval
- Improvement to air conditioning in Chason
- Guaranteed contract and “extreme” contingences
- Nature of the loans
- Important points:
 - Economy is improving
 - Interest rate is the best that it will be
 - Cost of construction will only go up
- Procedure for vote on Aug. 16 (voice vote)
- Caution about added annual fixed cost to pay loan (\$150,000)
- Question about improvements in Adams wing (not this phase)
- Expect considerable cost savings in A/C repairs and other maintenance (est. \$135,000)

After discussion was finished, Mr. Hicks recessed the meeting which will be reconvened at both morning services on Sunday, August 16, for a vote. No discussion will be held at that time.

Respectfully submitted,

Charles Maynard

**MINUTES FOR SPECIAL
BUSINESS CONFERENCE OF
FIRST BAPTIST CHURCH
Sunday, August 16, 2009**

After a brief presentation by Jim Cooke, Chair of the Building 4 Life Committee, Deacon Chair Glen Hicks reconvened the church business conference that that was recessed on Sunday evening, August 2, 2009. He read the motion that was moved and seconded at the meeting on August 2, which was as follows:

The Building 4 Community Committee recommends that First Baptist Church enter into a construction contract with Culpepper Construction in an amount not to exceed \$8,150,000.

Entering into such an agreement will create a need for a construction loan to cover costs until related Here 4 Life pledges are received. During the Construction period, the maximum borrowing will not exceed \$6,500,000.

With the collection of all pledges, in addition to the construction loan, permanent financing will be required in an amount not to exceed \$1,750,000. We recommend that the Finance Committee negotiate the most favorable loan that can be obtained to provide necessary financing before signing the contract with Culpepper Construction.

After the motion was read a ballot vote was taken. This action was taken at both the 9:00 a.m. and the 11:15 a.m. services. When the balloting process was completed, the meeting was adjourned.

When the total votes were counted, there were 400 votes in support of the motion and 55 votes not in support of the motion. Motion carried.

Respectively submitted by:

Charles Maynard, Secretary

Minutes of the Church Conference First Baptist Church of Tallahassee

September 30, 2009

On September 30, 2009, the moderator, Mr. Glen Hicks, called the First Baptist Church of Tallahassee into business conference.

Mr. Hicks presented the minutes of the August 26, 2009 business conference. There being no corrections or additions, the minutes were declared approved.

Mr. Hicks recognized Mr. Bill Gardner, Chair of the Finance Committee, who presented the August 2009 financial report. A motion was made by Mr. Gardner, seconded and passed unanimously to approve the financial report. Mr. Gardner made a motion to approve a love offering for the Amy Shreve concert to be held on November 8, 2009. The motion was seconded and passed unanimously.

Mr. Hicks recognized Dr. J. Douglas Dortch, Pastor, who presented for information the following:

- First Love on October 17, 2009
- Lord's Supper for both services on October 4, 2009
- Florida Baptist Association Night of Praise at Thomasville Road Baptist Church on October 4, 2009
- Membership report for August 2009

There being no further business, Mr. Hicks declared the business conference closed.

Respectfully submitted,

Lee Scarboro

Minutes of the Church Conference
First Baptist Church of Tallahassee

October 28, 2009

On October 28, 2009, Deacon Chair Glen Hicks called the First Baptist Church of Tallahassee into business conference.

Mr. Hicks presented the minutes of the September 30, 2009 Business Conference for review and approval. A motion was made, seconded, and passed to approve the minutes.

Mr. Hicks recognized Bill Gardner, Chair of the Finance Committee, to present the September, 2009 finance report.

Mr. Gardner reported that expenses had been cut extensively in September in order to stay within budget. Also, \$20,000 was received from an estate that we get annually at this time of year. It is planned to try to keep expenses low for the rest of the year. The "Here for Life" giving continues to do extremely well. September is the last month of the quarter, and that is usually low for the CLC budget. The initiation of accepting credit cards has been a big help with collections in Weekday Education.

Mr. Gardner presented two items for consideration. First, the handbell choir would like to sell fully loaded shoeboxes for Operation Christmas Child (Samaritan's Purse) to church members. In past years, this sale has allowed the choir's handbells to receive much needed refurbishment. This year the choir would like to purchase protective cases for the handbells with the proceeds from this sale. Second, on Heritage Sunday, John Chafin will be cooking lunch for the church with an estimated cost of \$3,000. The church will put out baskets to receive an offering to help defray the cost of this lunch. This will eliminate the need for tickets and the concern that some might not participate. The financial summary report and the additional items were passed unanimously.

Mr. Gardner said that the 2010 proposed church budget would be presented to the church during a business meeting on Sunday night, November 1, 2009. That business meeting will be adjourned and reconvened on November 15, 2009, in both services for the church vote.

Mr. Hicks recognized Dr. Dortch who then gave the Pastor's Report.

- Our First Love project on October 17 was a great success, with over 450 participating. Members are encouraged to write stories about their experiences and email them to the church for posting on our website.
- Daylight Savings Time begins Sunday, November 01, 2009

- Day of Remembrance, November 1, 2009. This is the day to remember those church members who have passed away during the past year. This is the same day as All Saints Day on traditional Christian calendars.
- Heritage Sunday will be Nov. 8. There will be one combined church service at 10:30 a.m. No Sunday School that day. Lunch will be in the park afterward.
- The Shoebox Collection will be on Sunday, November 22
- The 2010 Administrative Committees have been appointed. (list attached)
- Charles and Lois Walker will be attending the Florida Baptist Convention. A motion was made and approved to elect them as Messengers of FBC.
- Membership Report: 5 new members, 3 deceased and none transferred.

Mr. Hicks reminded the members that the Lord's Supper is made available to home bound members and those in assisted living facilities. If we know of anyone who should be added to the list, please report it to him or the Church Office.

There being no further business, the meeting was adjourned.

Respectively submitted.

Charles Maynard

**ADMINISTRATIVE COMMITTEE
NOMINATIONS 2010**

Budget and Finance: Harold Brock, Chair

2012

1. Al Eppinger
2. Rick Jernigan
3. Lee Scarboro
- 4 Sherry Thompsom

INSURANCE: BOB BUTLER, CHAIR

2012

1. Dick Fuchs
2. Ray Solomon

MISSIONS: RICHARD TUDOR, CHAIR

2012

1. Patsy Faircloth
2. Robert Gilmer
- 3 Chris Rettkowski

PERSONNEL: JOHN CORVEN, CHAIR

2012

1. Paul Edewaard
2. John Chafm
3. Bill Gardner
4. Becky Maynard

PROPERTY & MAINT. - BILL SMITH, CHAIR

2012

1. Chris Collette
2. Gloria Dowden
3. Wesley Head
4. Matt Powers

WEEKDAY EARLY EDUC. - MARTHA STORY, CHAIR

2012

1. Shelley Green

MINUTES OF SPECIAL BUSINESS CONFERENCE

FIRST BAPTIST CHURCH

November 1, 2009

Deacon Chair Glen Hicks called the church into business conference for the purpose of considering the proposed church budget for 2010. At his request, a motion was made and seconded to approve the proposed budget, with a vote to be taken at both morning services on Sunday, November 15, 2009. Mr. Hicks then called on Bill Gardner, chair of the Finance Committee, to review the proposed budget and address comments and questions.

Mr. Gardner began the discussion by describing the proposed budget as a responsible budget and recognizing that it represents a reduction over the 2009 budget. This is the first time in many years that a proposed new budget is less than the previous year's budget, but this is recognition of the difficult economic times that have been experienced over the nation. Mr. Gardner then discussed each budget category, giving brief explanations of their purpose and the differences with the 2009 budget. The 2009 budget data given on the 2010 proposal represent what was originally approved at the beginning of 2009, even though those numbers were reduced several months ago by 15%.

Questions and comments raised during the discussion are summarized as follows:

- Why were transportation funds reduced? (Reflects internal changes in budget administration.)
- Why were Women on Mission funds cut \$300?
- Why were Young Adult and Single Adult budgets cut so much? (These are funded from trust funds and the reductions reflect stock market drops during the year.)
- Why was laundry service cut? (The church no longer purchases uniforms for workers and no longer pays for laundry service for them.)

After the discussion was finished, Mr. Hicks thanked the Pastor, Staff, and Finance Committee for their work on the budget proposal. Then he adjourned the meeting until Sunday, November 15, 2009, when a vote will be taken, without discussion, in both morning services.

Respectively submitted.

Charles Maynard

MINUTES OF SPECIAL BUSINESS CONFERENCE

FIRST BAPTIST CHURCH

November 15, 2009

Deacon Chair Glen Hicks called the church into business conference at both the traditional and contemporary services in order to complete the conference that was adjourned on November 1, 2009.

Mr. Hicks advised the members that the proposed 2010 church budget was presented and discussed at the meeting on November 1, 2009, and that a vote was made and seconded to approve the budget. A vote will be taken today without discussion. He then called for the vote, and the motion passed at both services.

The church budget was the only agenda item, and the conference was adjourned after the final vote.

Respectively submitted.

Charles Maynard

Minutes of the Church Conference

First Baptist Church of Tallahassee

November 18, 2009

On November 18, 2009, Deacon Chair Glen Hicks called the First Baptist Church of Tallahassee into business conference.

Mr. Hicks presented the minutes of the October 28, 2009 Business Conference, as well as the minutes for the Special Business Conferences of November 1 and November 15, 2009, for review and approval. A motion was made, seconded, and passed to approve the minutes.

Mr. Hicks recognized Beckie Maynard, Chair of the Nominating Committee, for a report. Mrs. Maynard's report included a supplemental report of additions to Bible Study Leadership, Ministry Group Coordinators, and the list of 2010-2013 deacon nominations. A motion was made, seconded, and passed to approve the nominations.

Mr. Hicks recognized Rev. Fran Buhler and Cindy Fernald to present the proposed Safe Church Policy. Rev. Buhler said that this proposed policy was the initiative of Dr. Douglas Dortch, who recognized the need for a more extensive policy concerning workers and volunteers who work with children. It was first addressed by staff, and then a committee reviewed policies that had been developed by other churches. It was clear that, with changes in our society, strength in our policy is needed. Committee Chair Cindy Fernald then reviewed the draft policy. During the review she explained the nature of some additional changes that were needed in the draft. She also answered questions and received suggestions for additional changes. A motion was made, seconded, and passed to approve the draft with the recommended changes.

Mr. Hicks recognized Bill Gardner, Chair of the Finance Committee, to present the October, 2009 Financial Report.

Mr. Gardner reported that total receipts for October were nearly \$158,000, which was \$46,000 under expenses. The Here for Life Campaign continues to be excellent, with over \$120,000 in income for the month. CLC income is over expenses, and Weekday Education is at breakeven. Donations on Heritage Sunday allowed us to break even with expenses. In summarizing the Hear for Life Campaign, Mr. Gardner emphasized that we continue to receive funds from people who have not yet made a pledge. A motion was made, seconded, and passed to approve the Financial Report.

Mr. Hicks recognized Carl Monson, Chair of the Endowment Fund Committee. Mr. Monson gave a review of the recent Tax Seminar that was sponsored by the Endowment Fund Committee, and he encouraged members to remember the FBC Endowment Fund when planning their estates. Reporting on the status of the Endowment Fund, he presented the following:

- The Schwab fund is \$16,000 higher now than what was reported for the quarter ending September 30, 2009.
- The Endowment Fund balance at the end of September was \$752,669, and most of the increase was due to growth of the fund.
- Contributions YTD have been \$20,296. It was emphasized that the Endowment Fund is not intended to compete with Here for Life.
- If we allow the Endowment Fund to build to \$10 million, the interest will take care of building maintenance needs, allowing other tithes and offerings to be more dedicated to programs and missions.

A motion was made, seconded, and passed to approve the Endowment Fund report.

Mr. Hicks recognized Rev. Fran Buhler to give the Pastor's Report.

Rev. Buhler expressed appreciation for the work of the Nominating Committee and Safe Church Policy committee. He referred everyone to the agenda to see the dates of activities coming up in December and emphasized the music programs and the Dec. 6-11 Winter Week of Prayer.

For the membership report for October, 2009:

New Members	-	4
Transferred Members	-	5
Deceased Members	-	1

Mr. Hicks recognized Cecil Davis to present nominations for Deacon Officers for 2010. Mr. Davis and his committee nominated the following:

Chair-elect	-	Eric Palm
Secretary	-	David Westberry
Trustee	-	Dick Clem
Trustee	-	Byron Folsom
Trustee	-	Eris Wilson

Mr. Davis moved for approval. The motion was seconded and passed.

Mr. Hicks reminded members that we still need volunteers for parking assistance during the week and for help in the Winter Festival.

There being no further business, the meeting was adjourned.

Respectively submitted.

Charles Maynard

Minutes of the Church Conference

First Baptist Church of Tallahassee

December 16, 2009

On December 16, 2009, Deacon Chair Glen Hicks called the First Baptist Church of Tallahassee into business conference.

Mr. Hicks presented the minutes of the November 18, 2009 Business Conference for review and approval. There being no corrections, the minutes were approved.

Mr. Hicks recognized Bill Gardner, Chair of the Finance Committee, to present the November 2009 Financial Report.

Mr. Gardner reported that there is an excess of \$168,000 over receipts, YTD. It is expected that this excess will move downward to around \$40,000 by the end of the year. Giving to the Here for Life campaign continues to be very good. In that program, the church is \$1,743,000 ahead of what was anticipated. This was helped by interest payments being lower than anticipated. In addition, the CLC and WEE budgets are positive.

A motion was made and seconded to approve the Financial Report. Motion approved.

Mr. Hicks recognized Dr. Dortch to present the Pastor's Report.

Dr. Dortch reported that Zach Allen, a former FSU student and intern at FBC/T, is recommended to be the new Minister to Students. Mr. Allen is a graduate of Southeastern Seminary and has been serving on staff at North Central Baptist in Gainesville for the past four years. He is prepared to start on January 3, 2010, if approved. A motion was made and seconded to approve the appointment of Zach Allen. Motion approved.

Dr. Dortch also reported that the appointment of Bob Pullen as Chair of Deacons for 2010 had been left out of the recommendations last month for Deacon Officers. A motion was made and seconded to approve Bob Pullen as Deacon Chair. Motion Approved.

For the membership report, Dr. Dortch reported that during November, FBC had eight new members, two transfers, and one member deceased.

Mr. Hicks recognized Bob Pullen to present a committee appointment recommendation. Mr. Pullen recommended that Rigsby Jones be approved to fill a vacancy on the Property Committee. This will be a one year appointment. A motion was made and seconded to approve the appointment. Motion approved.

Under miscellaneous items, Mr. Hicks reminded everyone that there is still room for volunteers to serve for the Winter Festival.

There being no further business, the meeting was adjourned.

Respectfully submitted.

Charles Maynard