



Deacon's Business Meeting

AGENDA

December 10, 2012

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|---|----------------------|
| Approval of Minutes | Wayne NeSmith |
| Finance Committee Report | Bill Gardner |
| Nominating Committee Report <ul style="list-style-type: none">• Vacant seat filled by Bill Smith | Richard Duley |
| Other Business <ul style="list-style-type: none">• 2013 Active Deacon Rotation Schedule• 2013 Administrative Committees | Wayne NeSmith |



**First Baptist Church Tallahassee
Deacons Meeting Minutes – November 12, 2012**

Present:

Nate Adams	Glen Hicks	Bob Pullen
Jeff Butts	Matthew Jenije	Howard Rhodes
Jimmie Callaway	Rigsby Jones	Stan Sheppard
Jeff Crew	Dennis Jorgensen	Leon Sims
Gerald Culbreth	Jeff Latimer	Roy Story
Cecil Davis	Steve Lawrence	Darrell Thompson
Richard Duley	Charles Lawson	Lee Vickery
Erik Eikeland	Tom Link	John Ward
Jim Eikeland	Charles Maynard	Steve Williams
Al Eppinger	Carl Monson	Eris Wilson
Bud Evans	Wayne NeSmith	Don Winters
Bill Gardner	Eric Palm	<u>Staff:</u> Fran Buhler
Daryle Gray	Stuart Pearce	Steve Wofford
Hugh Hauck	Jim Pitts	

The meeting of the Deacon Board was called to order by the chairman, Wayne NeSmith, following the devotional by Rev. Buhler.

The minutes from the Deacons' meeting of October 15, 2012, were reviewed and approved.

Finance Committee Report – Bill Gardner

Committee Chair Bill Gardner presented the Finance Committee report. He noted that Tithes and offerings are slightly higher than last year, but still below budget. Receipts under expenses totaled \$162,246 year to date through October. Mr. Gardner said that with a strong November and December, we should reduce the deficit some for the year. Weekday education turned around this month and made \$3,598 due to higher enrollment. The CLC had a good month since it bills at the beginning of each quarter. Food Service is still running a deficit, but should be busier at the end of the year.

The 2013 budget was passed on Sunday, November 11th.

There were a few items for consideration. First, the Youth Choir Trip will go to Boston next year, and they want to raise funds through a love offering at the dinner theatre, collecting change jars, and a spring fundraiser where they will be selling bags and cell phone cases. Also there has been a request to host a concert to raise funds for CC Wood's lung transplant. The fundraiser will include a meal, silent auction, and concert by Haitian recording artists. Some of the kitchen staff will be used for the event and paid directly by the event coordinator. The coordinator hosted a similar event in south Florida and raised about \$18,000 for the lung transplant. There would be little exposure to the church.

A motion was made and approved to accept the finance report and items for consideration.

Endowment Committee Report – Carl Monson

Carl Monson presented the 3rd Qtr 2012 report for the Endowment Fund. The Fund's balance was at \$1,194,039 on September 30, 2012. Mr. Monson reported that \$54K was moved from a fixed income fund to get a better return. He said the endowment allows people to invest in a fund that is permanent,

and pays 4% of its value to the general budget each year. A motion was made and approved for acceptance of the Endowment fund report.

Pastor's Report – Fran Buhler

Rev. Buhler presented his Pastor's Report, including the following:

- Ministry Report:
 - International Thanksgiving Banquet is November 13th, and usually has 30 countries represented from the international Sunday school classes and English classes.
 - Nick and Amber Sroka are being assigned to a mission in Brazil through the International Mission Board, but they need to be endorsed by a church. Rev. Buhler asked for approval to give Nick a license to preach the Gospel and motion was approved.

- Membership Report for October 2012:
 - 3 new members, no transfers, and 2 deceased.

Nomination Committee - Richard Duley

Richard Duley asked for approval of the final three new deacons for 2013: Leon Cassels, Richard Lee, and Larry Williams. A motion was made and approved to accept the remaining deacons. Richard Lee and Larry Williams would be Ordained in a January 6th ceremony.

Mr. Duley also presented a list of 2013 ministry group coordinators, and a motion was approved to accept the list as presented.

Finally Mr. Duley presented the committee's nominations for 2013 deacon officers:

- 2013 Chairman: Dennis Jorgensen
- Chair Elect: Richard Duley
- Secretary: Chris Rettkowski
- Trustees: Tom Fernald; Gerald Culbreth; and Stuart Pearce

A motion was made and approved to accept the 2013 deacon officers.

Search Committee Update – Darrell Thompson

Darrell Thompson said the committee is making trips to visit the final candidates. The committee is very excited about the remaining candidates, and they are optimistic about the remaining steps in the process.

Mr. Thompson laid out the potential timeline as

- December – Announce a planned call weekend
- January – Weekend event for congregation to get to know candidate, including preaching a combined service on Sunday with a vote following the service.
- March/April – New pastor in place.

He reminded everyone that the search committee was formed in February this year. For churches our size, finding a pastor normally takes between 18 months and two years. Mr. Thompson asked for continued patience and prayers.

With no further business, the meeting was adjourned with prayer.

Respectfully Submitted,
Erik Eikeland, Secretary

**FINANCIAL SUMMARY REPORT
NOVEMBER, 2012**

**GENERAL BUDGET
TITHES AND OFFERINGS**

CURRENT YEAR - 2012

PRIOR YEAR - 2011

	CURRENT YEAR - 2012						PRIOR YEAR - 2011		
	This Month			Year-to-date			This Month	Year-to-date	
	Budget	Actual	Variance	Budget	Actual	Variance			
GENERAL BUDGET Revenue									
LINE 1	Tithes and offerings	203,275	151,011	(52,264)	2,236,025	1,945,828	(290,197)	138,970	1,910,563
LINE 2	Other receipts	18,111	2,799	(15,312)	199,221	77,071	(122,150)	6,626	1,043,864
LINE 3	Total receipts	221,386	153,810	(67,576)	2,435,246	2,022,899	(412,347)	145,596	2,954,427
Expenses									
LINE 4	Missions	21,585	16,035	(5,550)	237,435	195,982	(41,453)	15,715	185,588
LINE 5	Pastoral and Education	19,647	17,520	(2,127)	216,117	164,379	(51,738)	15,095	162,084
LINE 6	Operations, Maintenance	32,537	36,854	4,317	357,907	355,286	(2,621)	33,988	331,088
LINE 7	Administration	15,127	15,312	185	166,397	191,405	25,008	22,326	171,231
LINE 8	Personnel	123,640	117,683	(5,957)	1,360,040	1,254,097	(105,943)	120,715	1,400,533
LINE 9	Debt Service	8,333	6,689	(1,644)	91,663	78,146	(13,517)	8,991	408,991
LINE 10	Transfer to Rainy Day Fund	0	0	0	0	0	0	0	586,291
LINE 11	Contingency	517	216	(301)	5,687	2,349	(3,338)	210	2,099
LINE 12	Total Expenses	221,386	210,309	(11,077)	2,435,246	2,241,644	(193,602)	217,040	3,247,905
LINE 14	Receipts over(under) expense	0	(56,499)	(56,499)	0	(218,745)	(218,745)	(71,444)	(293,478)
Designated Gifts Received									
LINE 15	Missions	0	3,130		0	84,714		10,503	62,575
LINE 16	Ministries	0	6,889		0	109,744		21,937	86,119
LINE 17	Here for Life! Capital Campaign	0	16,448		0	629,749		123,677	981,041
LINE 18	Endowment Fund	0	3,000		0	28,100		0	57,824
LINE 19	Total Designated Gifts	0	29,467		0	852,307		156,117	1,187,559
Christian Life Center									
LINE 20	Receipts	6,216	5,318	(898)	68,376	60,599	(7,777)	4,304	63,994
LINE 21	Expenses	6,216	7,471	1,255	68,376	56,797	(11,579)	4,633	64,721
LINE 22	Receipts over(under) expense	0	(2,153)	(2,153)	0	3,802	3,802	(329)	(727)
Weekday Education									
LINE 23	Receipts	76,397	79,547	3,150	840,367	839,676	(691)	75,683	820,163
LINE 24	Expenses	76,397	78,614	2,217	840,367	844,610	4,243	75,888	786,325
LINE 25	Receipts over(under) expense	0	933	933	0	(4,934)	(4,934)	(205)	33,838
Food Service/Facilities Use									
LINE 26	Receipts	12,621	15,537	2,916	138,831	133,145	(5,686)	14,015	133,381
LINE 27	Expenses	12,621	15,213	2,592	138,831	146,862	8,031	17,001	146,710
LINE 2	Receipts over(under) expense	0	324	324	0	(13,717)	(13,717)	(2,986)	(13,329)

Here... for Life Capital Campaign

LINE 32	Pledges Received to Date	8,770,313	16,448	8,786,761
LINE 34	Debt Service Funding from Budget	400,000	-	400,000
LINE 35	Interest Income	102,157	305	102,462
LINE 36	Total Received	9,272,470	16,753	9,289,223
LINE 37	Construction loan	1,425,000	-	1,425,000
LINE 38	Construction loan from Endowment Fund	300,000	-	300,000
LINE 39	Construction Expenditures	10,732,958	28,857	10,761,815
LINE 40	Construction Interest Expense	36,989	-	36,989
LINE 41	Total Construction Expenses	10,769,947	28,857	10,798,804
LINE 42	Cash Balance	227,523	(12,104)	215,419
LINE 43	Total given or pledged, including interest	9,533,941	16,753	9,550,694

Pledges Receivable, including those considered to be uncollectable

\$630,214

2013 ACTIVE DEACON ROTATION SCHEDULE

**Chair: Dennis Jorgensen Chair-Elect: Richard Duley Secretary: Chris Rettkowski
Trustees: (1) Cecil Davis; (2) Richard Duley; (3) Charles Maynard**

Rotating Off in 2013

Edem Ablordeppey
Bill Boydston
Gerald Culbreth
Erik Eikeland
Matthew Jenije
Rigby Jones
Steve Lawrence
Stuart Pearce
Chris Rettkowski
Leon Sims (**)
Bill Smith (**)
Lee Vickery
John Ward
Steve Williams
Donald Winters

Rotating Off in 2014

Seth Ablordeppey (**)
Jim Barger
Jimmie Callaway
John Corven
Cecil Davis
James A. "Jim" Davis, Jr.
Tom Fernald
Glen Hicks
Dennis Jorgensen
Clay Mason
Mark Milner
Thomas B. "Tom" Perrin
Stan Sheppard
Roy Story
Ray Young

Rotating Off in 2015

Nathan Adams
Jeff Butts
Jim Cooke
Richard Duley
Bud Evans
Daryle Gray
Ted Lane
Jeff Latimer
Tom Link
Roger Merriam
Carl Monson
James E. Pitts
Darrell Thompson
Sherman Wilhelm
Eris Wilson

Rotating Off in 2016

Tim Barry, Sr.
Harold Brock
Leon Cassels
John Chafin
Phillip Cooper
*Richard Lee
Jack Nix
Thomas E. Perrin
Lonnie Salimone
Lee Scarboro
John Schanbacher
Robert "Bob" Snyder
Wayne Tedder
Richard Tudor
*Larry Williams

*** Will be Ordained 1-6-2013**

() Filled Unexpired Term**

**FIRST BAPTIST CHURCH
NOMINEES FOR 2013 ADMINISTRATIVE COMMITTEES**

Budget and Finance Committee (Meets 2ND Thursday of the Month)

2013	2014	2015	Other Members
Erik Eikeland Virginia Glass Robin Naitove Dave Westberry	Ken Boutwell Bill Gardner (CH) Beth Jones Dennis Jorgensen	Jim Barger Harold Brock Charles Maynard Tom Perrin, Sr.	CLC Gerald Culbreth WEE Martha Story PER Howard Rhodes PROP Eris Wilson DCH Dennis Jorgensen DCHE Richard Duley Staff Steve Wofford

CLC Committee (see other side of this page)

Endowment Committee (see other side of this page)

Insurance Committee (Meets as needed)

2013	2014	2015	Other Members
Byron Folsom Ryan Stokes	Bob Butler (CH) Roger Henry	Steve Burgess Grover McKee	Staff Steve Wofford

Missions Committee (Meets as needed)

2013	2014	2015	Other Members
Annemarie Craft Steve Lawrence Stuart Pearce (CH)	Eric Hoover Jeff Latimer Janet Ray	Eva Davis Gloria Dowden Patsy Faircloth	WOM Donna Heald Staff Fran Buhler

Personnel Committee (Meets 1st Monday of the Month)

2013	2014	2015	Other Members
Joan Cassels Julie Pitts Howard Rhodes (CH) Bill Tharpe	Cecil Davis Bud Evans Paul Lambert Shannon Salimone	Linda Croushorn Wayne NeSmith Bob Pullen Glenda Thompsom	CLC Gerald Culbreth WEE Martha Story FIN Bill Gardner PROP Eris Wilson DCH Dennis Jorgensen DCHE Richard Duley Staff Steve Wofford Staff Pastor (Fran Buhler)

Property & Maintenance Committee (Meets 1st Tuesday of the Month)

2013	2014	2015	Other Members
Al Eppinger Daniel Cone Ronnie Crum Eris Wilson (CH)	Dianne Butts Keith Gaskins Jeff Walters Steve Williams	Alan Langston Charles Silcox Bill Smith Maye Walker	DCH Dennis Jorgensen DCHE Richard Duley FIN CH Bill Gardner Staff Steve Wofford

--more on other side--

Security (Meets Quarterly; Wednesday night after Deacons meeting)

2013	2014	2015	Other Members
Charles Lawson	Charles Maynard	Charles Garner (CH)	Ushers: Roy Story Sec. Patrol: Lorne Shackelford Staff: Steve Wofford

Weekday Early Education (WEE) (Meets every other month; 2nd Wednesday)

2013	2014		Other Members
Kathy Palm	Terri Gross Martha Story (CH)	Shelley Green Katie Woodward	Staff: Steve Wofford Rhonda Smith Debra Speights

CLC Committee (Meets 2nd Tuesday of the Month)

- **Gerald Culbreth (CH)**

Edem Ablordeppey; Jim Cooke; Bob Snyder; Richard Tudor; and Steve Wofford (Staff).

Endowment Committee for 2013: (Meets Quarterly)

- **Carl Monson (CH)**

Jim Barger; Jim Brewster; Bob Butler; Leon Cassels; Bill Gardner; Matthew Jenije; Charles Maynard; Jim Pitts; Shannon Salimone; Steve Williams; Kandi Winters. Others: Dennis Jorgensen (Deacon Chair); Jack Nix (Treasurer); and Steve Wofford (Staff).